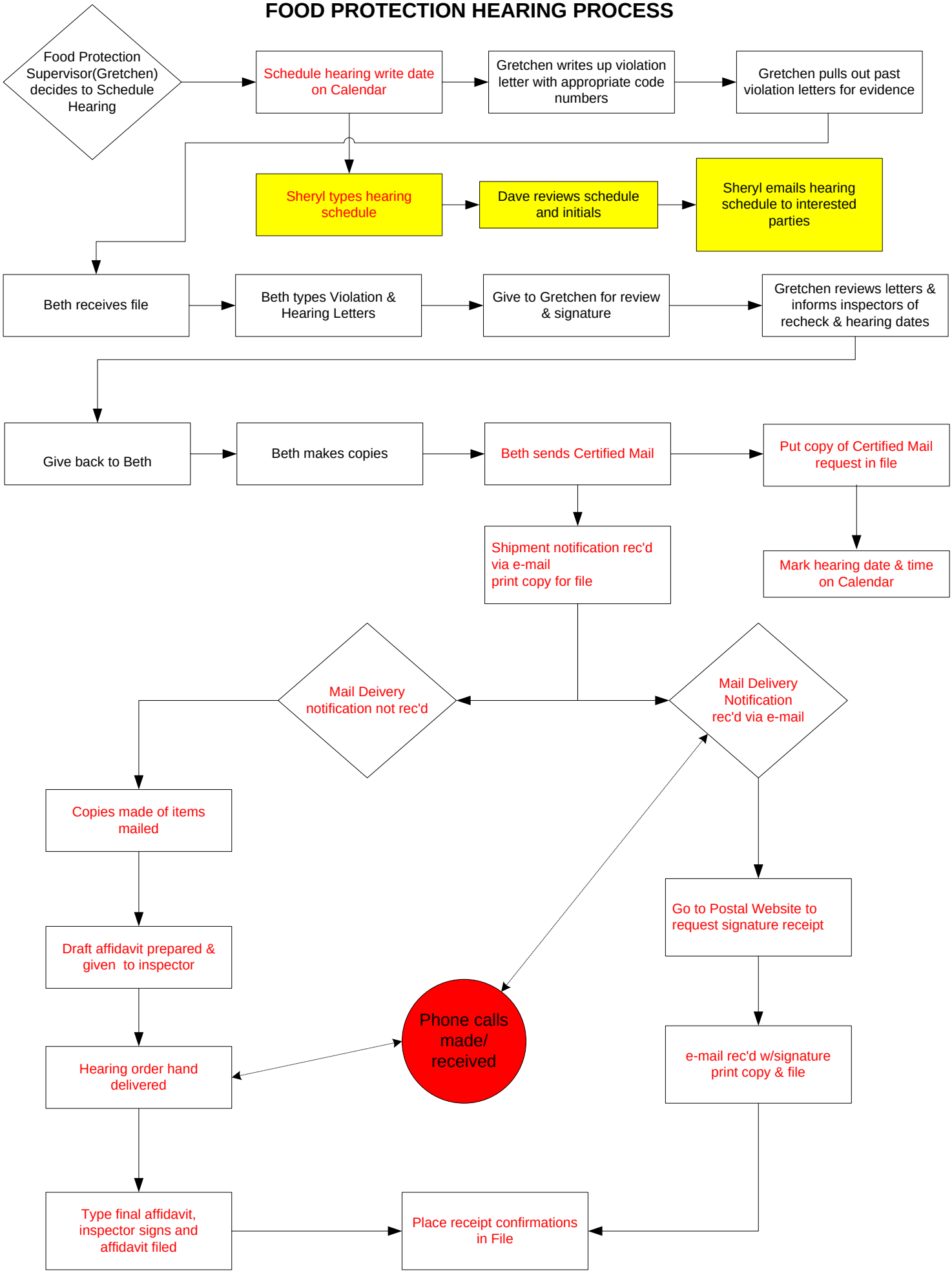
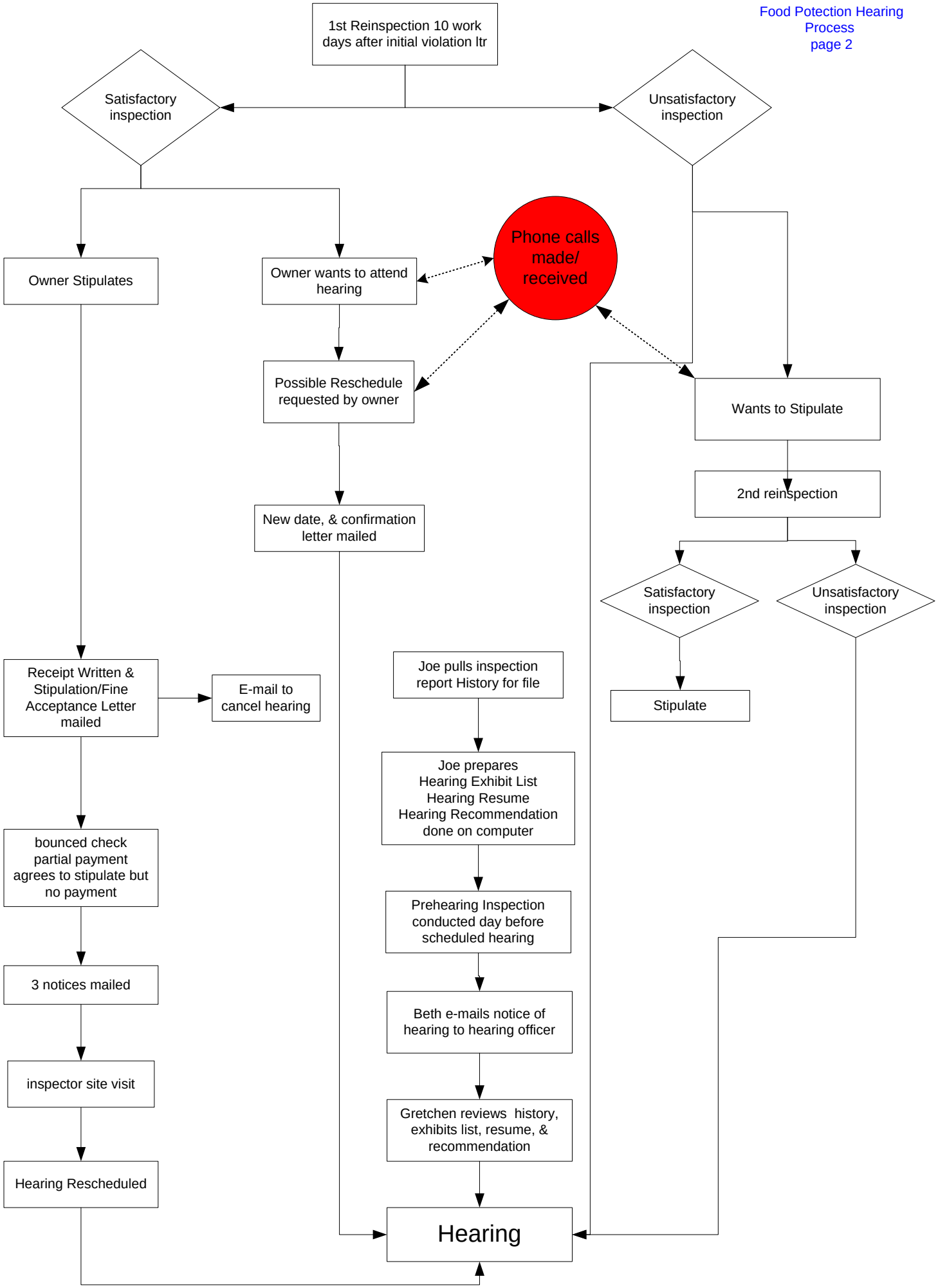
FOOD PROTECTION HEARING PROCESS




1st Reinspection 10 work days after initial violation ltr
Satisfactory inspection
Unsatisfactory inspection
Owner Stipulates
Owner wants to attend hearing
Phone calls made/ received
Possible Reschedule requested by owner
New date, & confirmation letter mailed
Wants to Stipulate
2nd reinspection
Satisfactory inspection
Unsatisfactory inspection
Stipulate
Receipt Written & Stipulation/Fine Acceptance Letter mailed
E-mail to cancel hearing
Joe pulls inspection report History for file
Joe prepares Hearing Exhibit List Hearing Resume Hearing Recommendation done on computer
Prehearing Inspection conducted day before scheduled hearing
Beth e-mails notice of hearing to hearing officer
Gretchen reviews history, exhibits list, resume, & recommendation
bounced check partial payment agrees to stipulate but no payment
3 notices mailed
inspector site visit
Hearing Rescheduled
Hearing