

Date_3/21/13_____

PLAN

Objective for this cycle

Learn similarities and differences between service definitions between Healthy Families America and Nurse Family Partnership.

Specific questions to address:

1. What are the similarities in the service definitions for MIECHV monthly data fields?
2. What are the differences in the service definitions for MIECHV monthly data fields?
3. Where there are differences, can we standardize for MIECHV reporting purposes?

Predictions/Hypotheses

- *Create standardized data definitions for MIECHV reporting.*

Plan

For test: *who, what, when, how, where*:

Who – Jan Williams, Jeannie Ownbey, Mandy Bouttamy, Kelly Traylor, and Shruti Mehta

What – Look at MIECHV Monthly Data Update (NFP version) and define the 26 data columns against program definitions (e.g. service logs or data manuals).

When – April 23, 2013

How – Jeannie and Jan will work on HFA definitions and Mandy and Shruti will work on NFP definitions.

Where – By phone conference or face to face meetings.

For data collection: *who, what, when, how, how long*:

Who –Elizabeth Mizelle

What – Responses to the 3 qualitative questions listed above

When – April 23, 2013

How – Team interviews

How Long – Weekly team meetings

DO Carry out the change/test.

- *Collect data.*
- *Note when completed, observations, problems encountered, and special circumstances*

STUDY Analyze and summarize data (quantitative and qualitative)

- *What went well?*
- *What could be improved?*

ACT Document what was learned and plan next cycle

- *Should Adapt, Adopt, or Abandon the change?*
- *What adaptations are needed?*
- *Are you confident that you should expand size/scope of test?*

PDSA Cycle Tracking Form

Name of Person Testing Change: _____

Change Tested: _____

Cycle No.	<u>PLAN</u>	<u>DO</u>	<u>STUDY</u>	<u>ACT</u>
	<ul style="list-style-type: none"> • What did you test? • How did you test it? • Who and how many did you test it with? 	Date Tested	<ul style="list-style-type: none"> • What did you learn? • What worked well? • What could be improved? 	<ul style="list-style-type: none"> • How will you adapt the change?
1				
2				

3				
4				
5				

