

**NC MIECHV - Monthly Data Review Process
Data Discussion Form**

Data will be reviewed as part of the NC MIECHV CQI Plan by each site during monthly team meetings. Please answer the following questions using the data (e.g. Compiled Month Data and Monthly Data Updates) as part of each monthly review and return this form by the 10th of each month to Shruti Mehta (NC MIECHV Data & QI Coordinator) by email to Shruti.mehta@dhhs.nc.gov or fax: 919-870-4880. Please also be sure to cc: the form to your State Program Consultant. Thank you!

Date:

Home Visiting Model:

Reporting Period (Specify month[s] and year):

Site Name:

Site's CQI & Data Contact Person:

1. Are there any outstanding issues from last month's MIECHV data that need to be addressed?

2. Did your team review your site's MIECHV monthly data *and/or* the compiled monthly data report reflecting all seven MIECHV funded programs at your Staff/Team meeting this month? If no, please indicate why? If yes, see question #3.

3. What does the MIECHV data indicate and do you notice any trends (i.e. this month's data vs. prior months)?

4. What areas of programming have been working well?

5. What barriers or systems issues is your program currently encountering in implementing home visiting? What changes need to be made in implementation drivers to prevent the barriers, improve home visitor skills, and/or improve home visiting services overall? (Complete table below)

Identify Barrier or System Issue:	
What Change Is Needed:	
Plan to Ensure Change Occurs?	

6. Additional comments? (e.g., improvements to this form, to the process at the state level, record significant comments made by team, etc...)