**YADKIN COUNTY HEALTH DEPARTMENT**

**Tickler File Removal #2**

**PDSA**

**PLAN**

**Objective**

Remove tickler file from the other recording steps that the Lab Tech completes with each pap smear result that comes into the health department.

**Predictions/Hypotheses**

Recording of abnormal results in the Lab Log and on Chart will provide needed information for staff.

**Test**

Martha Powell removed green card tickler file from pharmacy on 3/11/11 and Lab Tech was notified that tickler file would no longer be in use.

**Data Collection**

Lab Tech receives a copy of all pap smears done by the YCHD from the NC State Lab. This will be a printed list of clients that have received pap smears.

**DO**

Removal of tickler file done on 3/11/11.

**STUDY**

Data collected for 1 week didn’t show a significant decrease in Lean Time due to Lab Tech has no uninterrupted time to complete recording steps

**ACT**

Lab Tech will continue to collect data. Kaizen event needs to focus on how to promote Lab Tech in uninterrupted time to complete task to improve cycle time.